



<b>Title:</b>	SCHOOL NURSE (part-time/25 hours per week)
<b>Reports To:</b>	Director of Human Resources and Lead Nurse
<b>Exempt Status:</b>	Exempt
<b>Qualifications:</b>	Current Georgia nursing license as a Registered Nurse; current CPR certification (license and CPR card must be on file); Bachelor's degree from an accredited college is preferred. Additional training that would be suggested but not required, ACLS and PALS (advanced and pediatric cardiac life support). All duties and responsibilities are essential job functions and requirements are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.
<b>Job Description:</b>	The School Nurse functions to promote health and safety at MPCPS. This person intervenes in actual and potential health problems, and collaborates with school staff to provide a safe, healthy and supportive environment in which students and staff may co-exist.
<b>Physical Requirements:</b>	Lifting and transporting boxes not exceeding 20 pounds; excellent hearing abilities; ability to perform all of the necessary functions of a nurse.
<b>Responsibilities:</b>	The School Nurse is responsible for the following: <ul style="list-style-type: none"><li>• Assessing every child that presents to the nurse to determine the presence of acute or chronic health issues</li><li>• Monitoring and treating students with chronic health problems, per orders on file from the physician on record</li><li>• Caring for sick or injured students and staff, following standard nursing practices and orders from the physician of record, or as required following BCLS, ACLS, or PALS guidelines</li><li>• Assessing and excluding students who show signs of communicable diseases using criteria outlined by Children's Healthcare of Atlanta. This includes, but is not limited to, fever, vomiting, diarrhea and certain rashes</li><li>• Administering medications and treatments when necessary according to orders on file from the physician of record</li></ul>

- Providing counseling and education for students, families and staff regarding acute and chronic illness, general health issues and normal growth and development
- Maintaining student health records
- Reviewing and supporting state requirements for mandatory immunizations for grades pre-K through 12
- Monitoring growth and development of students and address variations from normal pattern with staff, parents, and other healthcare professionals as the situation requires
- Maintaining confidentiality
- Observing students that present to the nurse for signs of abuse/neglect. Reporting these cases to appropriate authorities per state guidelines. Nurses are required to keep appropriate records by the state of Georgia.
- Participating with the child study teams in the development of plans for children with special needs
- Assessing and intervening, as appropriate, for students who suffer with mental health issues. This includes, but is not limited to crises intervention and crisis team coordination
- Participating in setting goals for health and safety programs
- Assisting the Human Resources Coordinator with activities to promote wellness
- Providing relevant information to staff, including annual review of universal precautions, blood born pathogens and general infection control principles
- Training staff, as needed, to administer Epi-pen auto injectors
- Acting as a resource for staff, families and students regarding age related health threats and common health problems
- Promoting student awareness of community health issues
- Educating staff regarding communicable diseases and management of minor and major emergencies
- Complying with conditions as stated in employee contract and handbook
- Modeling appropriate Christian behavior in speech and actions
- Any other duties assigned