



**Mount Paran Christian School and 10-Year Class Reunion Partnership**  
*September 2021*

- It is the intention and commitment of Mount Paran Christian School to support all class reunions but will partner with the 10-year class reunions only, should the organizers for those classes decide to partner with the school in planning such an event.
- Communication between the organizers of the class reunion and Mount Paran Christian School should occur on an ongoing basis.
- Mount Paran Christian School requests that the point-people making decisions for class reunions use discretion in making financial decisions associated with class reunions (food and beverage, venue, etc.). Mount Paran Christian School may request knowledge of the projected income and expenses for such an event.
- Mount Paran Christian School will consider contributing to the budget to the off-site 10-year only class reunion. While there is a maximum budgeted amount in the alumni budget, how much is actually allocated toward a particular class reunion may vary from class to class. Most monies will go towards the facility rental fee and/or the purchase of food. Please know that no monies from MPCCS will be directed to the purchase of alcoholic beverages.
- Mount Paran Christian School will assist in setting up a portal that will allow registration and payment by individuals attending their class reunion. This will allow better projections as to the accuracy of attendance at the event. Money paid through the portal is non-refundable.
- The event is to be registered in the name of *Mount Paran Christian School*, thereby foregoing sales tax and reducing the total cost of the event.
- In addition to financial assistance, Mount Paran Christian School is prepared to offer additional assistance to the organizers of the class reunion, helping with such tasks as supplying contact information, mailing of invitations, promotional artwork, etc.