



- Title:** AFTER SCHOOL (Middle School/High School) STUDY HALL  
(Non-Exempt/Part-Time/9-15 hours per week/3 p.m. to 6 p.m. )
- Reports To:** Donna McCoy- Auxiliary Director
- Qualifications:** High school diploma with experience in a comparable position; excellent verbal communication skills; impeccable organization and management skills. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.
- Job Description:** Oversees student study hall room by monitoring student behavior, enforcing rules, and assisting with work assignments.
- Physical Requirements:** Lifting boxes and other packages not exceeding 20 pounds; Ability to stand as needed. Excellent cognitive and hearing abilities
- Responsibilities:** The Study Hall Instructor is responsible for the following:
- Minister to students compassionately and sincerely so they may continue to grow in their faith.
  - Accept the work at Mount Paran Christian School as a personal calling and identify themselves as ministers of the gospel of Jesus Christ.
  - Instructs and supervises daily activities
  - Promoting student engagement in order to assess and encourage social skills
  - Supporting students during homework rotation
  - Maintaining a safe environment for the students in both the classroom and the playground
  - Monitoring and management of students' behavior, including appropriate enforcement of student behavior rules

