



Title: NIGHT-TIME CUSTODIAN

Reports To: Assistant Director of Operations

Hours: 3:30 p.m. to 12:00 a.m. Monday-Friday

Hourly Wage: \$11.00 per hour

Status: Full-time (40 hours per week) with opportunity for overtime

Qualifications: One year of experience in a comparable position. All duties and responsibilities are essential job functions and requirements and are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbent(s) will possess the skills, aptitudes, and abilities to perform each duty proficiently. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities.

Job Description: This position is responsible for the housekeeping duties assigned by the Assistant Director of School Operations.

Physical Requirements:

- Ability to continuously stand or walk
- Ability to lift up to 20 pounds occasionally
- Ability to bend, squat, climb stairs and lift frequently

Responsibilities:

- Provide custodial care of assigned area of buildings and grounds as required, including but not limited to the following:
 - Wiping down sinks
 - Cleaning stalls
 - Cleaning mirrors
 - Cleaning floors, including vacuuming all carpeted areas and mopping tiled areas
 - Cleaning desks
 - Wiping down dry erase boards and sills
 - Dusting sills and surrounding areas
 - Disinfecting drinking fountains
 - Dusting air conditioning vents
 - Restocking soap, toilet paper and towel dispensers
 - Emptying trash cans and replacing liners
 - Taking trash to dumpster for all assigned rooms
 - Cleaning windows
- Be responsive to the needs of faculty, staff and students
 - Be able to provide assistance to any staff member requiring clean up from spill, leak, child being sick, etc.
- Reporting to the Shift Leader any needs in regards to supplies on an as needed basis
- Attending and participating in faculty meetings and other assigned meetings and activities according to school policy

- Ministering to students compassionately and sincerely so they may continue to grow in their faith.
- Accepting the work at Mount Paran Christian School as a personal calling and identify themselves as ministers of the gospel of Jesus Christ.
- Showing support and high esteem for MPCS at all times
- Complying with conditions as stated in employee contract and handbook
- Modeling appropriate Christian behavior in speech and actions
- Any other duties as assigned

Additional Information:

To apply for this position, please click on the link to apply for this open position:

[Mount Paran Employment Application-Staff](#)

If you prefer, you may visit our website at www.mtparanschool.com and complete the STAFF application.

Please do not hesitate to contact Jodee Foster, Director of HR, if you have any questions at jfoster@mtparanschool.com