



1275 Stanley Road • Kennesaw, GA 30152 • (770) 578-0182 • (770) 977-9284 Fax

EMPLOYMENT APPLICATION

Social Security Number: _____

Email Address: _____

Name: Mr. Ms. Dr. _____
Last First Middle

Present Address: _____
Street Phone

City State Zip

Permanent Address: _____
(if different from above) Street Phone

City State Zip

Date Available for Employment: _____

Do you currently have children that attend MPCS? Yes No

If answered *Yes* to the question above, please list your child's name(s) and grade(s):

SECTION I: DESIRED POSITION

- Administrator Guidance Counselor Media Specialist

Teacher (Please check one): Middle and High School applicants, specify subject area and/or grade level. Elementary applicants, specify either grades K-2 or 3-5.

- Preschool
 Elementary _____
 Middle School _____
 High school _____

Mount Paran Christian School is an equal opportunity employer, dedicated to a policy of non-discrimination in employment on the basis of race, color, age, sex and national origin.

SECTION II: EDUCATION

List all educational information, including high schools, colleges and graduate schools.

School	Location
Degree Conferred	Major Minor
School	Location
Degree Conferred	Major Minor
School	Location
Degree Conferred	Major Minor
School	Location
Degree Conferred	Major Minor
School	Location
Degree Conferred	Major Minor

Have you ever been placed on disciplinary probation or been suspended from a college or university? Yes No (If yes, please attach an explanation.)

** Please attach your college placement file to complete the application. If this is not available, please attach your transcripts to the application.*

SECTION III: STUDENT TEACHING

Dates

	School	Location
	Grade/Subject Level	Name of Supervising Teacher
	School	Location
	Grade/Subject Level	Name of Supervising Teacher

SECTION IV: EMPLOYMENT EXPERIENCE- EDUCATIONAL

Dates- Beginning with most recent.

	Employer	Location
	Job Title	Principal/Supervisor Full Time/Part Time
	Employer	Location
	Job Title	Principal/Supervisor Full Time/Part Time
	Employer	Location
	Job Title	Principal/Supervisor Full Time/Part Time
	Employer	Location
	Job Title	Principal/Supervisor Full Time/Part Time
	Employer	Location
	Job Title	Principal/Supervisor Full Time/Part Time

SECTION V: EMPLOYMENT EXPERIENCE- NON-EDUCATIONAL

Dates- Beginning with most recent.

	Employer	Location
	Job Title	Supervisor
		Full Time/Part Time
	Employer	Location
	Job Title	Supervisor
		Full Time/Part Time
	Employer	Location
	Job Title	Supervisor
		Full Time/Part Time
	Employer	Location
	Job Title	Supervisor
		Full Time/Part Time
	Employer	Location
	Job Title	Supervisor
		Full Time/Part Time

SECTION VI: CERTIFICATION INFORMATION

Do you presently hold a valid teaching certificate? Yes No

Issuing State: _____ (Please provide a copy)

If yes, what type and in which areas?

_____ Expiration Date: _____

If no, have you applied for certification? Yes No When? _____

Have you taken the Praxis? Yes No When? _____

In what area(s)? _____

Score Report (Please provide a copy) Pass Fail

List religious/church related activities in which you have participated within the last year.

List job related organizations and activities in which you have participated within the last year. Omit those indicating or referring to your age, race, sex, national origin or disability.

Have you ever been convicted of a violation of a federal, state, county or municipal law, regulation or ordinance? (Disregard events prior to eighteenth birthday and minor traffic violations.)

Yes No (If yes, please attach an explanation.)

SECTION IX: EXTRA CURRICULAR

If you desire to coach or to sponsor an extra curricular activity, please indicate by placing a check in the appropriate box(es).

<input type="checkbox"/> Band	<input type="checkbox"/> Drama	<input type="checkbox"/> Soccer	<input type="checkbox"/> Yearbook
<input type="checkbox"/> Baseball	<input type="checkbox"/> Drill Team	<input type="checkbox"/> Softball	<input type="checkbox"/> Volleyball
<input type="checkbox"/> Basketball	<input type="checkbox"/> Football	<input type="checkbox"/> Swimming	<input type="checkbox"/>
<input type="checkbox"/> Cheerleading	<input type="checkbox"/> Golf	<input type="checkbox"/> Tennis	<input type="checkbox"/>
<input type="checkbox"/> Cross Country	<input type="checkbox"/> Magazines	<input type="checkbox"/> Track	<input type="checkbox"/>
<input type="checkbox"/> Debate Team	<input type="checkbox"/> Newspaper	<input type="checkbox"/> Wrestling	<input type="checkbox"/>

SECTION X: REFERENCES

Please attach a list of at least three references. Include the organization name, address, telephone number and, if available, email address. References should be qualified to answer questions concerning your professional qualifications for the position you seek. These may include, but are not limited to, principals and supervisors under whom you have taught. (If you are a beginning teacher, include cooperating teacher, college supervisor, and/or major professors.) In addition, also list a member of your church’s pastoral staff. Do not include neighbors, friends, or relatives.

I certify that the information provided on this application is true, correct and complete to the best of my knowledge and belief and I agree that falsified information or significant omissions may disqualify me from consideration for further consideration for employment and may be considered justification for termination if discovered at a later date.

I authorize persons, schools, current employer and previous employers, and organizations named in this application to provide Mount Paran Christian School with any relevant information that may be required. I further release all parties providing information from any and all liability or claims for damages whatsoever that may result from this information’s release, disclosure, maintenance or use.

This application has been read by me in its entirety. I understand that this application does not constitute an employment contract of any kind.

Date: _____ Signature of Applicant: _____

Applications will remain active for one year upon receipt.